

**1. PROPERTY OWNER INFORMATION (MANDATOR)**

Surname of property owner		Given name of property owner	
Address of property (number, street), or lot number in the case of a vacant lot			
City		Province	Postal code
Home phone	Cellphone/office	E-mail	

**2. AUTHORIZED REPRESENTATIVE (TRUSTEE)**

Name of company or authorized representative		Given name of authorized representative	
Address of company or authorized representative (number, street)			
City		Province	Postal code
Home phone	Cellphone/office	E-mail	

The owner also authorizes the representative, identified above, to sign all documents necessary as per this submitted request regarding the above mentioned address.

**3. ADDRESS OF WORK (IF DIFFERENT)**

Address	Lot number
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**4. OWNER AUTHORIZATION**

The owner authorizes the representative, identified in section 2, the right to submit to the Municipality of the Township of Hemmingford, one or more applications regarding the following :

- |                                                                                                                            |                                                                                                                                                                                            |
|----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Consultation of the property file                                                                 | <input type="checkbox"/> Minor variance request                                                                                                                                            |
| <input type="checkbox"/> Consultation of a plan within the property file                                                   | <input type="checkbox"/> Conditional usage request                                                                                                                                         |
| <input type="checkbox"/> Consultation of a permit or certificate of authorization already emitted within the property file | <input type="checkbox"/> Request to modify a submitted construction plan                                                                                                                   |
| <input type="checkbox"/> Consultation of any other document in the property file                                           | <input type="checkbox"/> Certificate of occupation request                                                                                                                                 |
| Specify :                                                                                                                  | <input type="checkbox"/> Request to modify a submitted application                                                                                                                         |
| <input type="checkbox"/> Request a permit or certificate of authorization                                                  | <input type="checkbox"/> Complete management of the property file (submit permit/certificates of authorization application, consult all relative documents, as well as any other requests) |
| Specify :                                                                                                                  |                                                                                                                                                                                            |

**5. PROPERTY OWNER SIGNATURE**

I declare that I own the property identified in section 1 and authorize my representative to submit the requests identified in section 3 to the Municipality of the Township of Hemmingford.

Signed in	Signature of property owner	Date (dd-mm-yyyy)
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**NB Unofficial translation.** The French version remains the official text and prevails in the case of a discrepancy.